

Appendix 1 – Procurement Process Timeline

Stage	Time	Date of completion
Draft Technical Specification	6-8 weeks	May 22
Energy Savings Trust Review & Input	2 weeks	June 22
Mechanical & Engineering Technical Review	2 weeks	June 22
Legal Review and Approval	2 weeks	July 22
Procurement Project Plan Approval	3 weeks	July 22
Final Tender Pack Approval	2 weeks	July/Aug 22
Publish Contract Notice/Dispatch Date for Invitations to Tender (ITT)	5 weeks (minimum)	Aug to Sept 22
– City/Site Visits (1 month)	4 weeks (minimum)	Aug 22
– ITT Clarification Deadline (from requests for info', meetings to clarification close)	TBA (during ITT and after the clarifications)	Aug/Sept 22
Tender Return Deadline	----	Sept 22
Evaluation of Responses & Moderation Period	4-6 weeks (including moderation)	Oct 22
Standstill	2 weeks	Oct/Nov 22
Award Decision to Nominated Operator	TBA	Nov 22
Contract Signing Date	TBA	December 22
Mobilisation / Launch Date	TBA	TBC